



**GRF COMMITTEE OF THE LAGUNA WOODS VILLAGE
DISASTER PREPAREDNESS TASK FORCE**

**Tuesday, November 24, 2020 - 9:30 AM
Virtual Meeting**

NOTICE OF MEETING AND AGENDA

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| 1. Call to Order | Carlos Rojas |
| 2. Acknowledgement of Media | Carlos Rojas |
| 3. Approval of the Agenda | Carlos Rojas |
| 4. Approval of Meeting Report for September 29, 2020 | Carlos Rojas |
| 5. Chair's Remarks | Carlos Rojas |
| 6. Member Comments (Items Not on the Agenda) | Carlos Rojas |
- Laguna Woods Village owner/residents are welcome to participate in committee meetings and submit comments or questions regarding virtual committee meetings using one of two options:
- a. Via email to meeting@vmsinc.org any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and manor number must be included.
 - b. By calling (949) 268-2020 beginning one half hour before the meeting begins and throughout the remainder of the meeting. You must provide your name and manor number.

REPORTS:

- | | |
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| 7. Radio Communications | Bruce Bonbright |
| 8. Office Manager | Tom Soule |
| 9. Recruitment / Retention / Training | Joan Brow |
| 10. GRF Board | Board Member |
| 11. United Board | Board Member |
| 12. Third Board | Board Member |
| 13. Towers Board | Board Member |
| 14. Pet Evacuation Sub Committee | Carlos Rojas |
| 15. Debrief on Great California Shakeout | Carlos Rojas |

ITEMS FOR DISCUSSION AND CONSIDERATION:

- | | |
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| 16. DPTF Charter Resolution | Carlos Rojas |
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ITEMS FOR FUTURE AGENDAS:

Carlos Rojas, Chair
Carlos Rojas, Staff Officer
Telephone: 268-2356

CONCLUDING BUSINESS:

17. Committee Member Comments
18. Date of Next Meeting – January 26, 2021 at 9:30 am
19. Adjournment

**REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION DISASTER
PREPAREDNESS TASK FORCE**

TUESDAY, September 29, 2020, 9:30 AM

VIRTUAL MEETING

MEMBERS PRESENT: Judith Troutman, Bert Moldow, Sue Stephens, John Frankel, Annie McCary, Prakash Achrekar, Andre Torng, Reza Bastani, Bruce Bonbright

OTHERS PRESENT: John Pigler, Grace Stencel, Juanita Skillman, Sharon Updike, Sandy Benson, Joy Falk, James Hopkins, Joan Grampp

STAFF PRESENT: Tom Siviglia, Carlos Rojas, Blessilda Wright, Paul Nguyen and Jayanna Hendley

THE MEETING WAS CALLED TO ORDER: 9:31 AM

ACKNOWLEDGEMENT OF THE PRESS: No Press present

APPROVAL OF THE MEETING REPORT: For July 28, 2020 was approved by acclimation

APPROVAL OF THE AGENDA: The Agenda was amended to include the Foundation of Laguna Woods Village under reports. The Agenda was approved with changes by acclimation

CHAIRS REMARKS: The Disaster Preparedness Task Force was created in 1989 and maintains partnerships with The Red Cross, SoCal Edison, El Toro Water District, FEMA, and more to provide residents resources and information. It is important to maintain the EOP that has been agreed upon with the GRF board. The OC Healthcare Agency will be administering drive-thru COVID-19 tests for Laguna Woods Residents on 9/30/2020.

MEMBER COMMENTS: We need to focus on recruiting Good Neighbor Captains for the community. J. Troutman read a report from Kathleen Mathews stating that she is focusing on recruiting and training more Good Neighbor Captains.

REPORTS: None.

RADIO & COMMUNICATIONS: Bruce Bonbright reported on the Radio Drill this morning at 8:30 AM. 10 of the 15 Radios responded loud and clear. He advised that replacement batteries are needed. Tom Siviglia advised he will look into obtaining replacement batteries. Mr. Bonbright advised everybody to test their batteries to ensure working quality. The antenna project is awaiting approval from The Towers for placement.

OFFICE MANAGER/ADVISOR: Tom Soule was not present. Juanita Skillman reported the DPTF Office will be expanding into The Globe's old office space to allow more room for storage.

RECRUITMENT/RETENTION/TRAINING: Kathleen Mathews was not present. Judith Troutman reported that Ms. Mathews is developing virtual training for Good Neighbor Captains.

GRF BOARD: Judith Troutman and Burt Moldow had no comments. Sue Stephens added that she would like to look into which outage groups our facilities are apart of with SoCal Edison.

UNITED BOARD: Andre Torng stated that he would like to begin doing block parties. He also requested a digital list of all the Good Neighbor Captains. Carlos Rojas stated that he will send him that list.

THIRD BOARD: Annie McCary stated that she is working on barbeque rules and regulations.

TOWERS: Sue Stephens, who was not representing Towers but happens to live at The Towers, stated that staff has been very busy due to the pandemic but they hope to attend the next DPTF meeting.

ENERGY TASK FORCE: Bert Moldow requested a motion to speak with the GRF board about testing micro-grids through NG at no cost.

Cash Achrekar made a motion for Carlos Rojas to investigate micro-grids and report back his finding within two weeks. Judith Troutman seconded the motion.

By consensus, the motion passed.

THE FOUNDATION OF LAGUNA WOODS VILLAGE: Joan Grampp was not present. Judith Troutman reported Ms. Grampp is seeking funds to provide residents assistance in emergencies. Ms. Grampp can be reached at jgrampp462@gmail.com.

DISCUSSION & CONSIDERATION: None.

CHANGE TO CH COORDINATOR ASSIGNMENTS: Judith Troutman reported Grace Stencil is the new CH 3 Coordinator. Judith Troutman is the new CH 1 Coordinator.

Updates to Annex for Emergency Operation Plan: None

Subcommittee update to Animal Disaster Plan: Judith Troutman reported the Animal Disaster Plan Survey will be sent out to residents soon for feedback. S. Brown is working on a specific plan for the horses at the stables in the event of a disaster.

Great CA Shakeout: Carlos Rojas stated that flyers have been sent to residents to prepare for the Great CA Shakeout. He will also be making a short appearance on TV6 to encourage resident participation in the event. Mr. Rojas explained that Clubhouses will not be participating the shakeout like they have in the past due to the pandemic.

Appreciation BBQ: The BBQ will be postponed until further notice.

ITEMS FOR FUTURE AGENDA: None.

NEXT MEETING: November 24, 2020, 9:30 AM Virtual Meeting

ADJOURNMENT: 11:22 AM

A handwritten signature in black ink, appearing to read 'Carlos Rojas', written over a horizontal line.

Submitted By

Carlos Rojas September 29, 2020



**Disaster Preparedness Task Force
Resolution 90-17-25, adopted June 6, 2017;
Resolution 90-18- 37, adopted August 7, 2018**

WHEREAS, a Disaster Preparedness Task Force was established on February 4, 1992, pursuant to Article VI, Section I, of the Bylaws of this corporation;

WHEREAS, the Task Force is comprised of Directors from the Golden Rain Foundation, all three Mutual's, Staff and residents who are experienced in emergency preparedness and who volunteer their time;

WHEREAS, the Task Force focus is to recruit and train Good Neighbor Building/Block Captains;

WHEREAS, the Task Force's purpose is to educate and train residents on disaster preparedness; and

NOW THEREFORE BE IT RESOLVED that the Disaster Preparedness Task Force shall be charged with the following duties and responsibilities:

1. Serve as liaison between the Security and Community Access Committee (SCAC) and Security Department regarding resident disaster preparedness;
2. Meet regularly where the Chief of Security, or designee, will act as Chair;
3. Encourage the continued communication between the Security Department and Laguna Woods residents concerning disaster policies, functions, operations and activities;
4. Inform the SCAC of the latest developments, trends and innovations in the field of disaster preparedness;
5. Promote and encourage continued communications and training between the SCAC, Good Neighbor Block Captains, and residents on disaster preparedness issues affecting the general well- being of the Village;
6. Review, update, train, and evaluate regularly the Emergency Operations Plan and update the rosters of resident volunteer members of the Disaster Preparedness Task Force; and
7. Perform other tasks as may be assigned by the Chief of Security.

NOW THEREFORE BE IT RESOLVED, August 7, 2018, that the Board of Directors of this Corporation hereby adopts the Disaster Preparedness Task Force duties and responsibilities;

RESOLVED FURTHER, that Resolution 90-17-25 adopted June 6, 2017, is hereby superseded in its entirety and no longer in effect;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.